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SEP 9 1954

MEMORANDUM FOR: Chief, Administrative Staff, LO
FROM : Chief, Supply Division
SUBJECT : Logistics Regulatory Issuances

1. Listed below is an outline of Supply Division Regulatory Issuances in process and proposed for the fiscal year 1955.

<u>NUMBER</u>	<u>SUBJECT</u>	<u>ESTIMATED DATE OF SUB. TO RCS</u>	<u>COMMENTS</u>
25X1	General Concepts and Policies		Revised draft submitted to RCS ✓ 25X1
	Supply Economy ↴	November 1954	To replace existing Notice [redacted] New issuance 25X1
	Supply Economy ↴	November 1954	New issuance
	Accountability and Responsibility		Revised draft submitted to RCS
	Accounting		Revised draft submitted to RCS
	Accounting ✕		Change 1 submitted to RCS on 1 July 1954
	Property Accounting for Headquarters Controlled Projects	November 1954	Handbook has been distributed to interested elements for working level comments and/or concurrences.

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REPORT

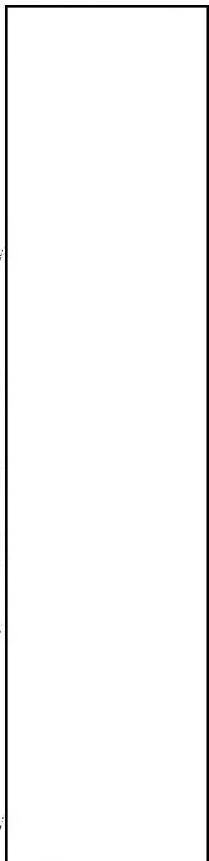
NUMBER

SUBJECT

ESTIMATED DATE
OF SUB. TO RCS

COMMENTS

25X1



Catalog			Revised draft submitted to RCS.
Property Standardization	June 1955		To establish property standards for Headquarters and Depots. To replace existing Notices [redacted] and [redacted] New issuance. 25X1
Property Standardization	June 1955		New issuance.
Stock Levels			Revised draft submitted to RCS.
Requirements Forecast	March 1955		Regulation to give policy, Handbook to outline procedure.
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Requisitioning			Submitted to RCS 1 July 1954
Preparation and Submission of Requisitions			Submitted to RCS 1 July 1954

Common Usage Item & Handbook
and Hand Tools

Cancellation OK'd by CEB
to RCS 7 Sept 54

25X1

<u>NUMBER</u>	<u>SUBJECT</u>	<u>ESTIMATED DATE OF SUB. TO RCS</u>	<u>COMMENTS</u>
	Administrative Building Supply Offices	January 1955	Their use by Headquarters personnel.
	Distribution and Transfer of Property		Revised draft submitted to RCS.
	Issue, Use and Loan of Property		Revised draft submitted to RCS.
	Executive Furniture furniture for Quarters Regulated Items Issue and Use of Material Disposition	November 1954 Nov 54 Nov 54 Dec 54 or categories	Policy as to who is entitled to executive furniture and to establish specific allowance of executive furniture. Change plans & off handy tech reeps. Revised draft submitted to RCS.
	Material Disposition	October 1954	Change No. 1 will be submitted after publication of basic Regulation.
	Material Disposition	October 1954	Change No. 1 regarding paragraph 3a and 5b submitted to RCS 1 July 1954.
	Replacement Standards for Administrative Equipment	January 1955	Establishment of replacement factors.
	Replacement Standards for Administrative Equipment	January 1955	Establishment of replacement factors.
	Boards of Survey		Revised draft submitted to RCS.

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25X1

<u>NUMBER</u>	<u>SUBJECT</u>	<u>ESTIMATED DATE OF SUB. TO RCS</u>	<u>COMMENTS</u>
	Boards of Survey. <i>Legal Typosetting Typewriter cleaner</i>		Change 1 required, see Security Office comments on [redacted] <i>Lance</i>
	Material Caching	October 1954	To establish policy on development, coordination, and implementation of caching programs.
	Material Caching	October 1954	To establish policy on development, coordination, and implementation of caching programs.
	Preservation of Material for Caching	June 1955	The establishment of standards for preservation of materials for caching.
	Preservation of Material for Caching	June 1955	The establishment of standards for preservation of materials for caching.
	Property Passes	January 1955	Establish policy and authority for issuance of temporary and permanent passes.
	Field Supply Procedure	November 1954	Handbook has been distributed to interested elements for working level comments and/or concurrences.
	Detached Station Field Supply Procedure	November 1954	Handbook has been distributed to interested elements for working level comments and/or concurrences.

25X1

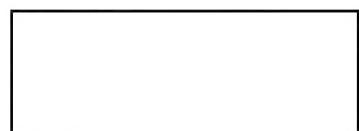
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Distribution

25X1	NUMBER	SUBJECT	ESTIMATED DATE OF SUB. TO RCS	COMMENTS	25X1
		Station Supply Procedure	March 1955	For [redacted] stations other than Logistics.	
		Storage and Issue of Hazardous Material	June 1955	To cover ordnance and TSS items.	
		Storage and Issue of Hazardous Material	June 1955	To cover ordnance and TSS items.	
		Storage Space Report	November 1955	To record total space available and in use.	

2. In addition, all regulations and handbooks, once published, will be reviewed twice annually for the purpose of making changes dictated by experience, new developments, etc. During FY 1955, this review will include all presently published regulations and handbooks.

LO/SD/CS:LED:adeg (9 Sept. 1954)



25X1A9A

Distribution:
1 - Supply Division
1 - Control Staff

Furnishings for Quarters?



Agency [redacted] furnished [redacted] furnishings for Org Quarters (will respend this 25X1 aspect)
for Agency Quarters (new issuance)

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